

Literacy Volunteers on the Green

Zoom Cheat Sheet for Tutors

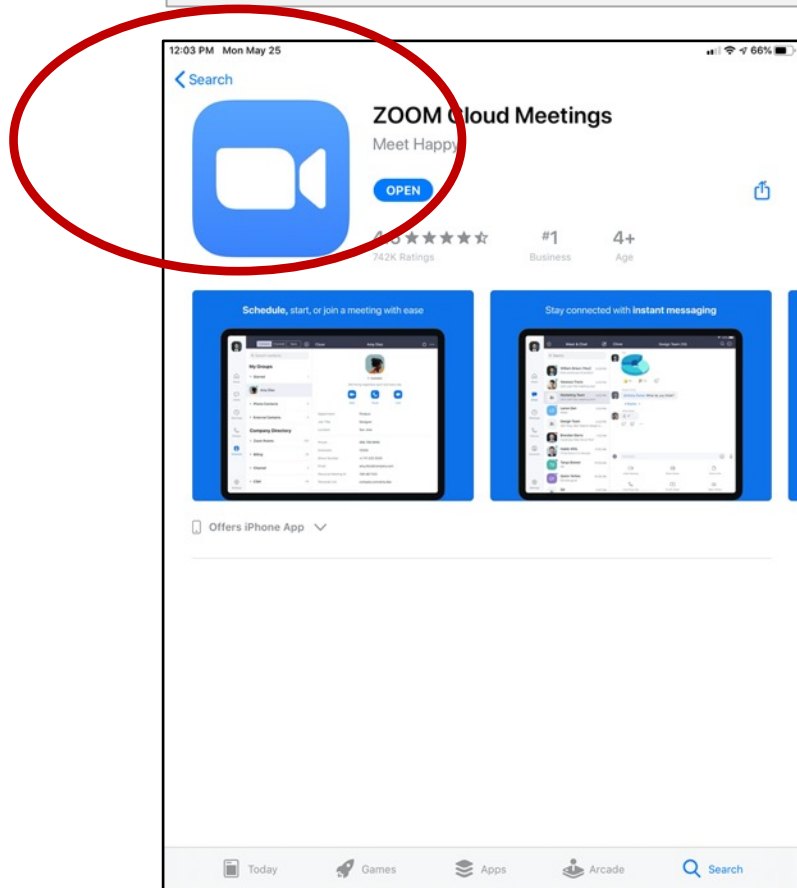
Apple-based IOS instructions:

iPad

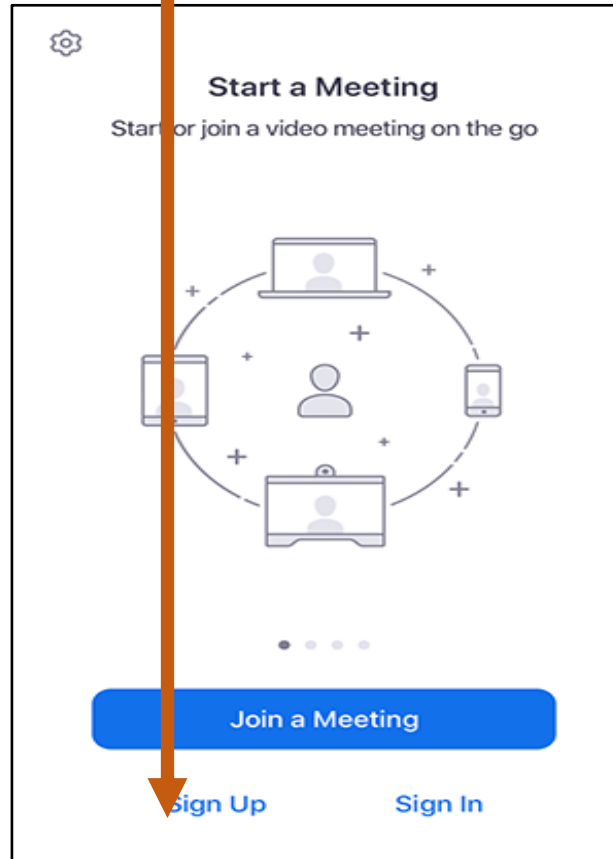
May 2020

iPad: 1. Download the “Zoom Cloud Meetings”

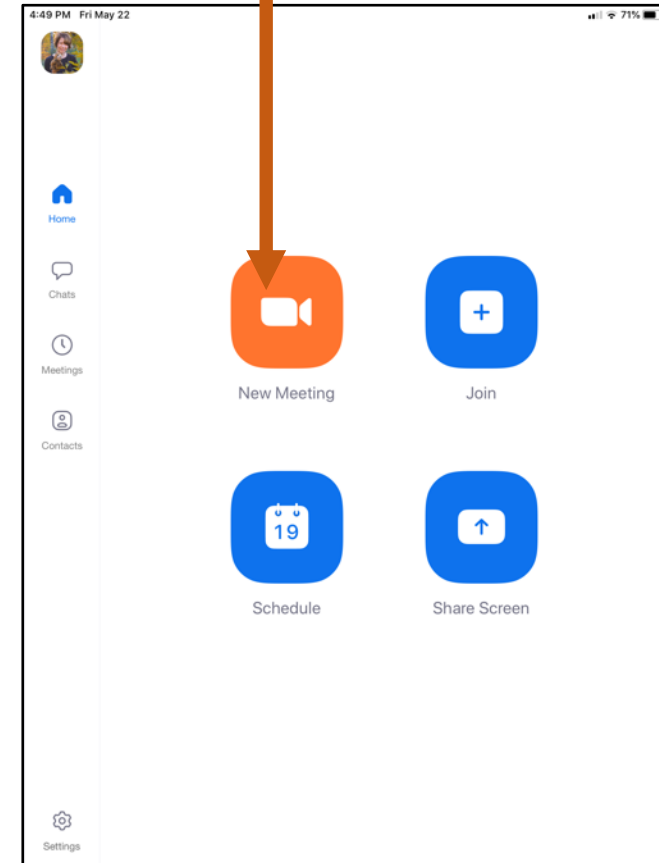
1a. **Ipads and Mobile Phone Users:** look for Zoom app icon and download.



1b. Sign up for the account.



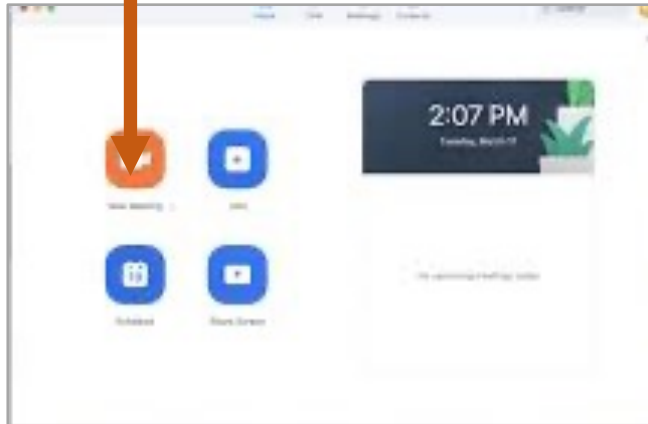
1c. This is a “New meeting.”



2. iPad: Schedule a ZOOM Meeting

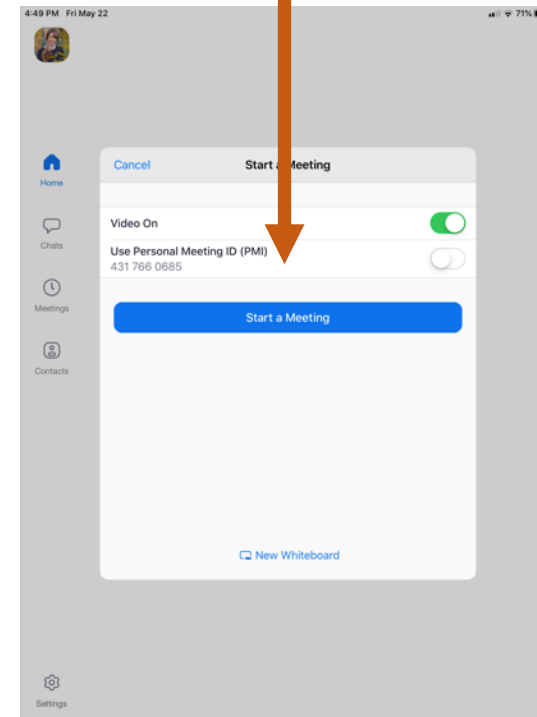
2a.

Check the **New Meeting Box**



2b.

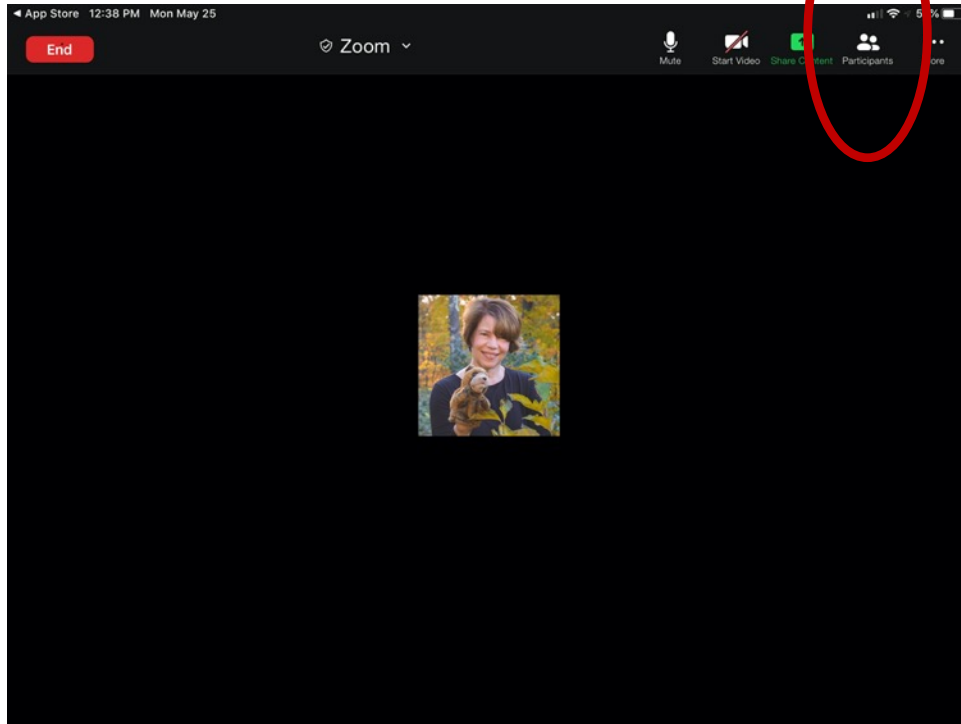
Start Meeting



2. iPad: Schedule a ZOOM Meeting

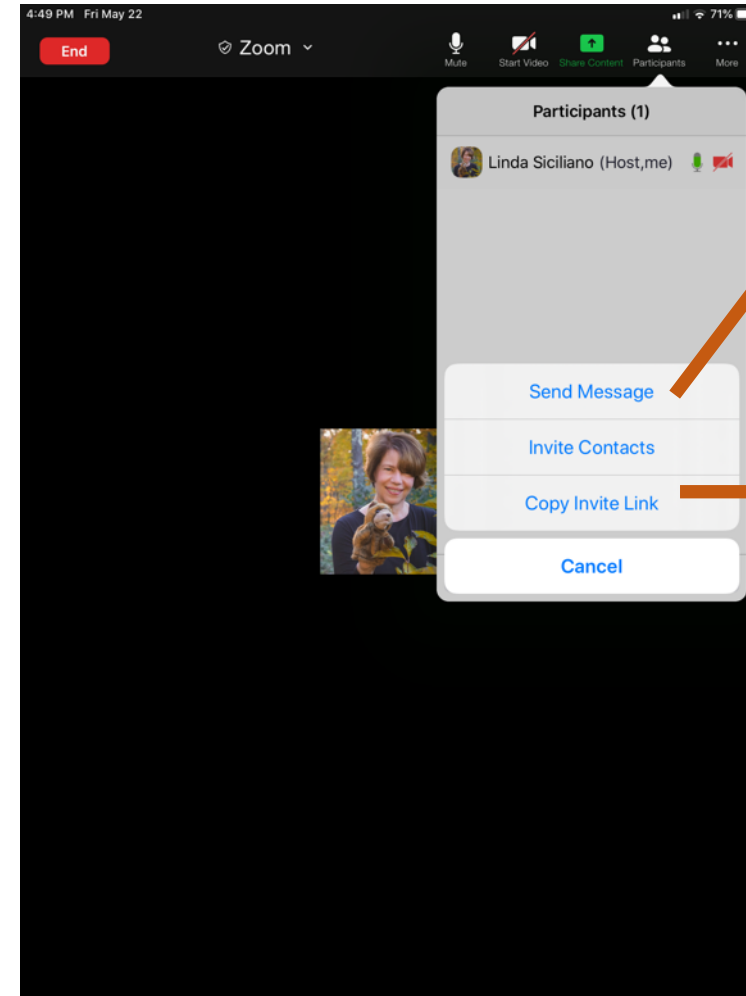
2c.

Invite Participants on top right



2d.

Send email or text to send to students.



“Send message” goes to text

“Copy invite link” to email. Open your email and paste.

3. iPad: Know your way around...

VIEW
Change how you see the videos.

Mute/Unmute mic. If you are having audio issues, click to get more options.

Start and stop your video.

4:58 PM Fri May 22

End Zoom

Switch to Active Speaker

Mute Start Video Share Content Participants More

Linda Siciliano

Tony's iPhone

Click **Participants** to see them.

MORE...
Opens options, including chat

Mute Start Video Share Content Participants More

Participants (1)

Linda Siciliano (Host, me)

4:51 PM Fri May 22

End Zoom

Mute Start Video Share Content Participants More

Chat

Meeting Settings

Minimize Meeting

Disconnect Audio